



2026

March 10-11, 2026

Queretaro Centro de
Congresos
QUERETARO, Mexico



EXHIBITOR MANUAL

Part II

WELDING, AUTOMATION & FABRICATION EXPERIENCE

www.wafemx.com

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GENERAL INFO:

Location

Querétaro Centro de Congresos (QCC)
Paseo de las Artes 1531
Delegación Josefa Vergara
Querétaro, Querétaro, México
C.P. 76090

Exhibitor Move-in

- Sunday, March 08, 2026, 10:00 am - 9:45 pm
- Monday, March 09, 2026, 8:00 am - 9:45 pm

Show Hours

- Tuesday, March 10, 2026, 10:00 am - 5:00 pm
- Wednesday, March 11, 2026, 10:00 am - 5:00 pm

Exhibitor Move-out

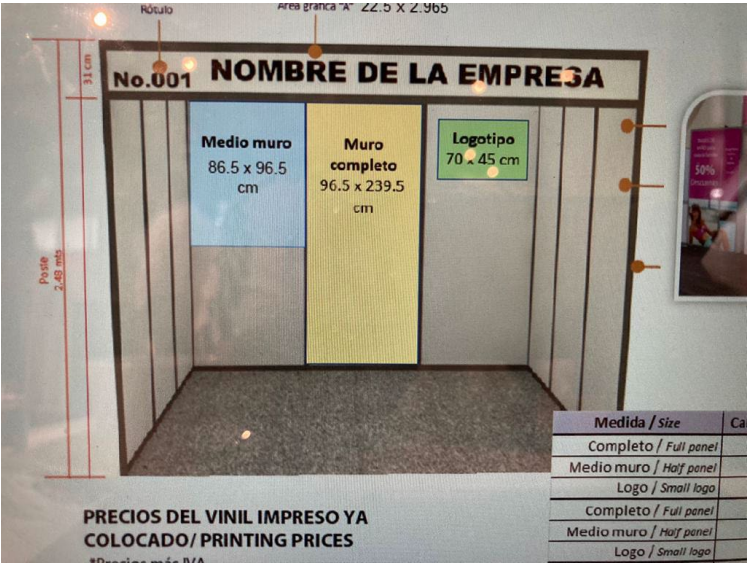
- Wednesday, March 11, 2026, 5:00 pm - 10:00 pm
- Thursday, March 12, 2026, 9:00 am - 7:00 pm

Show Colors

- Standard booth walls: white
- Carpet: light grey/beige

Standard Booth Premium Package

- Back and laterals white walls - 2.5 m height
- 1 table with tablecloth
- 2 chairs
- 1 wastebasket
- 1 110V AC outlet



10 x 10 Corner Booth



10 x 20 Corner Booth



CHECK-LIST: DEADLINES CALENDAR

MAX Floor Load Form.....	February 20, 2026
Booth Modification Request.....	February 20, 2026
Send Leads Retrieval Badge APP request.....	March 06, 2026
Send a request for electricity higher than 110V.....	March 06, 2026
Send a Wifi connection request within QCC.....	March 06, 2026
Register staff names for exhibitor badges.....	March 6, 2026
Hotel Reservations.....	ASAP

Questions:

Orlando Mendoza – Orlando@tradeshowconsult.com
Susan Donahue – susan@tradeshowconsult.com



BOOTH MODIFICATION REQUEST

DEADLINE MARCH 01, 2026

CONTACT INFORMATION

COMPANY NAME:

BOOTH #:

CONTACT:

EMAIL:

ADDRESS:

CITY:

STATE:

ZIP:

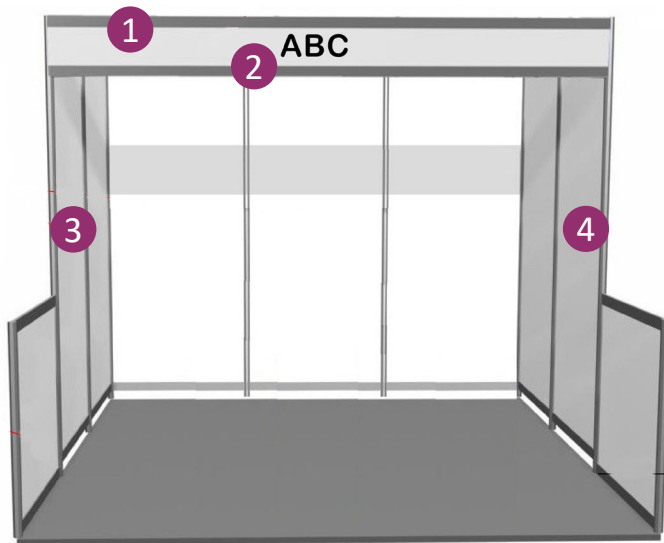
COUNTRY:

PHONE NUMBER:

Mark with an "X" if you need to remove some of this elements

- 1 SIGN HEADER
- 2 SIGN
- 3 LEFT WALL
- 4 RIGHT WALL

☐
☐
☐
☐



If you require any modification to your booth, please indicate it in the sketch. In case you have more than one booth or need another modification, please explain below or contact us. All corner booths have another header with a sign and no side wall.

OBSERVATIONS:



MARCH 10 & 11, 2026

QUERÉTARO CENTRO DE CONGRESOS



Today we are pleased to put at your disposal Casa Inn Premium Hotel Queretaro, we want you to enjoy the service that distinguishes us, the most modern technology, comfort and security facilities to offer the most demanding business or leisure traveler all the services required to have a warm and pleasant stay.

Casa Inn offers the following services:

- Swimming channel, splash pool, heated and covered, steam, sauna and GYM, sky lounge with a privileged view of the city, toy library, restaurant and lobby bar, terrace, laundry and dry cleaning. Our rooms also feature; 2 telephones, fire detection system, digital safe in all rooms, free WIFI internet throughout the hotel, LED reading lamps, acoustic noise elimination system.

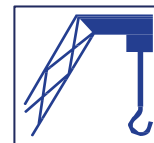
Preferential rates for “WAFE 2026** - RATES ARE IN MEXICAN PESOS

*** MARCH 10 & 11, 2026***

- Room (2 double beds) 1 or 2 adults. Lodging only.....\$1,711.24
- Room (King Bed) 1 or 2 adults. Lodging only.....\$1,882.36
- Suite room, 1 or 2 adults. Lodging only.....\$2,109.41
- Room (2 double beds) 1 adult. Breakfast included.....\$1,920.37
- Room (2 double beds) 2 adults. Breakfast Included.....\$2,129.49
- Room (King Bed) 1 adult. Breakfast included.....\$2,091.49
- Room (King Bed) 2 adults. Breakfast included.....\$2,300.61
- Suite room, 1 or 2 adults. Breakfast included.....\$2,527.66
- Additional person \$450.00 with breakfast buffet included, \$350.00 without breakfast.
- Rates open 3 days before and 3 days after the event.
- RESERVATION CODE: “WAFE 2026 EVENT”.
- Rate includes taxes 16% VAT + 3.5 % ISH
- Reservations: reservaqro@casainn.com.mx or (442) 101.41.00 ext. 3009

POLICIES

- A surcharge will apply for each additional person.
- Guests must present official photo ID and a credit card or cash deposit for incidental charges at check-in.
- Special requests cannot be guaranteed, are subject to availability at check-in, and may incur additional charges.
- CHECK-IN 3 PM.
- CHECK-OUT 1 PM.
- Cancellation policy: 72 hours prior to arrival.
- No-show penalty: 100% of the first night's stay will be charged.
- If the reservation is not guaranteed (with a bank deposit, letter of credit, or credit card), it will be automatically canceled 24 hours prior to the arrival date.
- If the credit card provided does not have complete information (card number, security code, and expiration date) or the card balance verification process is not approved by the bank, the reservation will be subject to availability 24 hours before the day of arrival without any liability to the hotel.



Resistencia de Piso / Max Floor Load

Evento / Event: _____ Fecha / Date: _____

Nombre del Stand / Booth Name: _____ Stand No. / Booth No: _____

Contacto / Contact: _____

Tel.: _____ Email: _____

For Questions, please contact Orlando Mendoza orlando@tradeshowconsult.com Tel: 442 412 9744

Especificaciones Técnicas del Equipo / Equipment Technical Specifications

MARQUE EL TIPO DE EQUIPO / INDICATE THE TYPE OF EQUIPMENT

- | | |
|---|---|
| ☐ Prensas / Presses | ☐ Hornos / Ovens |
| ☐ Tornos / Latches | ☐ Vehículos / Vehicles |
| ☐ Maq. de Inyección /
Injection Equipment | ☐ Compresores / Compressors |
| ☐ Otros (Especifique) /
Others (Specify) | ☐ Materiales para Construcción /
Construction Materials |

Modelo / Model: _____

CARACTERÍSTICAS GENERALES / GENERAL CHARACTERISTICS

Peso total de la máquina / Total machinery weight _____ kg

Área total de la máquina / Total machinery area _____ m²

Altura / Height _____ m Ancho / Width _____ m

Largo / Length _____ m

Cantidad de apoyos / No. of supports _____

Área de puntos de apoyo / Support points area _____ m²

Peso de la grúa para maniobra / Weight of hoist for maneuvering
_____ Tons.

¿Trabaja el equipo durante la exposición? / ☐ sí/yes ☐ no
Will equipment operate during exhibition?

¿Genera vibración? / Does it cause vibration? ☐ sí/yes ☐ no

Favor de incluir fotografía o dibujo del equipo / Please include a photo or drawing of equipment

Autorización del Cliente / Client's Authorization:

Nombre / Name: _____

Firma / Signature: _____



PLEASE INCLUDE PHOTOS WITH THE SUPPORT POINTS OF YOUR MACHINE

It is the obligation of each exhibitor to send the complete technical information of your machinery to Orlando Mendoza for review and approval. Millenium Cargo/CS Events are not responsible if you are requested to have steel plates before the unloading of your machinery.

This form is required for Millenium Cargo to program all the necessary equipment and personnel for the move in and move out. This form must be received before the deadline otherwise you will be subject to availability and an extra charge will apply. Please give a copy of this form to your trucking company.

2. Shipping Information

2. Shipping Information: Please contact Millenium Cargo for shipping information and instructions:

MILLENIUM CARGO, SA de CV
MCA080805ME7
AV. MÉXICO # 5 A
COL. MÉXICO NUEVO
ATIZAPAN
ESTADO DE MÉXICO
CP 52966
Correo: millenium@milleniumcargo.com.mx
jorgevizcarra@milleniumcargo.com.mx
Jorge Vizcarra
Tel. 55-53627899



CONTRACTING OF ADDITIONAL SERVICES
FOR EXHIBITORS AND SUPPLIERS

1.- The applicant shall email the Customer Service staff the additional services contract form with the information requested therein.

Contact: Jorge Matehuala

Email: jalvarezm@queretaro.gob.mx

Tel.: 442 466 2205

Clarifications:

- All services must be scheduled by email. Payment is made on site on the days of setup (credit cards are accepted except AMEX). Once payment has been made, you will have five business days to request your invoice. No payment orders or invoices will be issued prior to the setup date.
- During the event setup, QCC staff will follow up on the delivery or connection of the service according to the date on which the requested documentation was received.
- If you contract services at the time of setup, the response time will range from 2 to 6 hours, as preference will be given to those who contracted the service in advance.
- All services shown in the price lists are subject to VAT.

List of Services and Prices 2025

Querétaro Centro de Congresos



Article	Specifications	Quantity UMA	Duration	Cost in UMA 2025	RATE 2025
MOBILIARIO					
Pódium	Color madera	10	Por día	113.14	\$ 1,131.40
Silla Valenciana / Parma	60 x 60 cm.	0.5	Por día	113.14	\$ 56.57
Postes Unifila/Listón rojo	5 cm. de largo x 2.7 mts. de largo	2.5	Por día	113.14	\$ 282.85
Tablón Medio (incluye paño)	244 x 40 cm.	2	Por día	113.14	\$ 226.28
Tablón Redondo (incluye paño)	1.5 mts. de diámetro	2	Por día	113.14	\$ 226.28
Sillón individual	70 x 60 cm.	6	Por día	113.14	\$ 678.84
Sillón doble	140 x 120 cm.	10	Por día	113.14	\$ 1,131.40
Pista de Baile Modular	Panel laminado / 1m2	2.5	Por día	113.14	\$ 282.85
Módulos de alfombra		10	Por día	113.14	\$ 1,131.40
AUDIO					
Equipo de sonido A	Para 200 personas (2 micrófonos inalámbricos)	32	Por día	113.14	\$ 3,620.48
Equipo de sonido B	Para 500 personas (2 micrófonos inalámbricos)	56	Por día	113.14	\$ 6,335.84
Micrófono Alámbrico	Shure SM-18	5	Por día	113.14	\$ 565.70
Micrófono Inalámbrico	Shure Beta 58A	11	Por día	113.14	\$ 1,244.54
VIDEO					
Pantalla Led Smart TV	55" pulgadas	9	Por día	113.14	\$ 1,018.26
OTROS SERVICIOS					
Grúa	Renta de grúa tipo Genie o JLG	15	Por hora	113.14	\$ 1,697.10
Servicio internet alámbrico / inalámbrico - servicio fibra óptica asimétrico 50 Mbps (módem) - 1 día	50 MB	14	Por día	113.14	\$ 1,583.96
Servicio internet alámbrico / inalámbrico - servicio fibra óptica asimétrico 50 Mbps (módem)	50 MB	32	Por día	113.14	\$ 3,620.48
Uso de instalación eléctrica	220V/30A/2F	18	Por 3 días	113.14	\$ 2,036.52
Uso de instalación eléctrica	220V/60A/2F	30	Por 3 días	113.14	\$ 3,394.20
Uso de instalación eléctrica	220V/100A/2F	37	Por 3 días	113.14	\$ 4,186.18
Uso de instalación eléctrica	220V/30A/3F	25	Por 3 días	113.14	\$ 2,828.50
Uso de instalación eléctrica	220V/60A/3F	26	Por 3 días	113.14	\$ 2,941.64
Uso de instalación eléctrica	220V/100A/3F	52	Por 3 días	113.14	\$ 5,883.28
Uso de instalación eléctrica	480V/30A/3F	31	Por 3 días	113.14	\$ 3,507.34
Uso de instalación eléctrica	480V/60A/3F	42	Por 3 días	113.14	\$ 4,751.88
Uso de instalación eléctrica	480V/100A/3F	60	Por 3 días	113.14	\$ 6,788.40
Plugg (Trifásico)	480 VCA,100A, 3PH, 4P	8	Por día	113.14	\$ 905.12
Plugg (Trifásico)	250 VCA,100A, 3PH, 3P	8	Por día	113.14	\$ 905.12

Fecha de actualización: febrero del 2025.

***The value of the UMA will be modified after publication by law and will take effect on February 1, 2026.**

*Please check availability with the Querétaro Convention Center operations team

*Net price in pesos and subject to change without prior notice. Note: Not commissionable

*All services are subject to availability and installation time.

*For fiber optic internet service, at least 8 business days prior to the event are required.

*Electricity service (220 and 480 volts) will be provided at the base of the stand. It is the customer's responsibility to distribute and connect the electricity within their stand.

CONTRACTING OF SERVICES

Querétaro Centro de Congresos

Jorge Alvarez
Teléfonos: (442) 466 2205
jorgem@qcc.mx



BILLING INFORMATION

Name of Event:	Hall:	
Company Name:	Booth Number:	
Invoice to:	RFC:	
Address:		
City:	State :	ZIP Code
Telephone:	E-mail:	
Date of application:		

TYPE OF SERVICE

ELECTRICITY	☐	LOADING PLATFORM	☐	FURNITURE/EQUIPMENT	☐
CRANE	☐	WATER & DRAINAGE	☐	OTHER	☐
CLEANING/SECURTY	☐	TELEPHONE / INTERNET	☐		

QTY	Price	Description of Service	Total
		Sub-Total \$	
		GRAND TOTAL	

*Order 15 days before installation.

RETAINED \$		
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FORM OF PAYMENT

CASH ☐ CHECK ☐ Transfere/WIRE ☐ CREDIT CARD ☐

CUSTOMER

Querétaro Centro de Congresos

SIGNATURE

SIGNATURE

NOTE: It is important that the information provided by the customer is legible, and a copy of their Taxpayer Identification Number (RFC) must be attached to this document. Based on this document, a Payment Order will be issued, which can be paid by bank transfer, Oxxo, Matador, or at a bank counter. Once payment has been made, you must visit <http://www.recaudanet.gob.mx:82/facturacionElectronica/> to obtain your invoice. Services may only be installed by the operational staff of the Querétaro Convention Center. Services must be paid for at the time of confirmation of the contract. If the service is contracted on the day of installation, there will be a minimum of 24 hours for delivery of the service from the time the payment is received.

CONTRACTOR FOR CLEANING SERVICES

a) The QCC will be responsible for cleaning and removing trash from the common areas and hallways of the exhibition, however, each exhibitor is responsible for cleaning their own booth. Please place your trash near the edge of the hallways close to your booth for collection.

a) Exhibitors may hire the services of the QCC's official cleaning company, M Clean QRO, through the online Service Forms.

Proveedor oficial: StarClean

Contacto: Lic. Andrea Martínez

Correo electrónico:

Teléfono: +52 442-711-4900

COMPRESSED AIR

The QCC does not have a pneumatic network for the distribution of compressed air. For this reason, all exhibitors who need compressed air must install a compressor inside their booth. Exhibitors may bring their own compressor or contact their trusted compressor supplier directly.

For more information, please contact Orlando Mendoza, orlando@tradeshowconsult.com.

STORAGE OF CRATES & PACKING MATERIALS

THE ORGANIZER will not accept or be responsible for shipments of boxes or any other products in advance; shipments must be received only by the exhibitor during the set-up days. STORAGE AREA: THE ORGANIZER provides free storage space for exhibitors consisting of an area at the back of the loading docks. Boxes and packaging must remain within this area, and THE ORGANIZER is not responsible for damage or theft. If the packaging cannot remain outdoors, the exhibitor must find another location. The BOOTH cannot be used to store boxes, packaging, consumables, electrical materials, machinery, packaging, or any other flammable or combustible materials.

FOOD & BEVERAGE

The QCC reserves all licensing rights to operate or provide food and beverage services within its facilities. Le Cuisine is the authorized provider for these services. Bringing any food or beverages from outside the premises for consumption, sale, or gift is strictly prohibited. For any questions regarding food and beverage services, please contact Le Cuisine, the official supplier of the QCC, whose contact details are listed below.

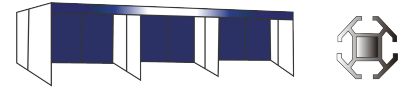
Food or beverage tastings (coffee breaks, cocktails, appetizers, drinks, etc.) require prior authorization from the CCQ. Both the QCC and Civil Protection reserve the right to close stands offering unauthorized food or beverage services.

Official provider: QCC

Contact: Diego Gallo

E-mail: alimentosybebidas@gcc.mx

Phone: 52 442-114-7621



Impresión y colocación de vinil

- Vinil en calidad fotográfica acabado mate

\$200.00 el m2 más IVA

\$500.00 por mampara

\$200.00 marquesina 3 metros

\$150.00 marquesina 2 metros



Juego de mesa periquera

- Mesa periquera de cristal
- 3 bancos neumáticos

\$1,500 más IVA

*Costo por evento (1 a 3 días)



Pantalla

- Pantalla 50 pulgadas 4k (con pedestal o empotrada a la pared)

\$3,000 más IVA

*Costo por evento (1 a 3 días)



Piso laminado

- Piso laminado a ras de suelo
- Color roble

\$180.00 el m2 más IVA

*Costo por evento (1 a 3 días)

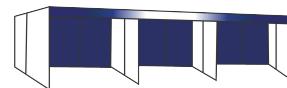


Piso laminado con tarima

- Piso laminado sobre tarima de 7 cm
- Color roble

\$270.00 el m2 más IVA

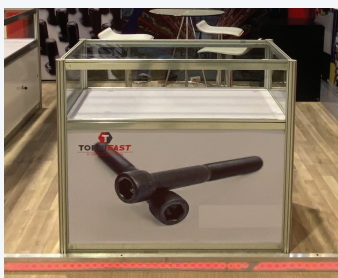
*Costo por evento (1 a 3 días)



Counter

- Impresión en vinil calidad fotográfica
- Puerta y chapa

\$1,000.00 más IVA



Vitrina 1 metro

- Impresión en vinil calidad fotográfica
- Puerta y chapa

\$1,400 más IVA

*Costo por evento (1 a 3 días)



Folletero

- Folletero de acrílico plegable

\$700 más IVA

*Costo por evento (1 a 3 días)



Frigobar

- Frigobar

\$1,500 más IVA

\$2,500 más IVA (frigobar con 90 botellas de agua 500 ml con logo)

*Costo por evento (1 a 3 días)

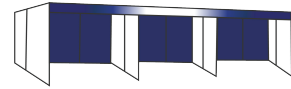


Mesa baja

- Mesa baja de cristal
- 4 sillas blancas

\$2,000 más IVA)

*Costo por evento (1 a 3 días)



Datos de contacto y cotizaciones:



Whatsapp: 442 322 11 50

Mario López

9) BOOTH CUSTOMIZATION

1. Exhibitors may customize their space with the supplier or decorator of their choice. The official supplier of WAFE is Exposiciones del Bajío, which will have a booth and be available throughout the event. It also offers a wide range of rental options for:

- Audiovisual equipment
- Furniture (chairs, tables, counters, magazine racks, display cases, armchairs)
- Exhibitors with the Premium Package can request graphic customization of their stand directly through Exposiciones del Bajío (vinyls).

Official supplier: Exposiciones del Bajío

Contact: Lic. Luz Rico Hernández

E-mail: luzrh235@gmail.com

Phone: 442-3434263

CUSTOM BOTHS AND EQUIPMENT :

- Exposiciones del Bajío
Mario de Jesús Lopez
mario_exposiciones@yahoo.com
442-3221150
- Expo Time Mexico
Damián Venegas Ruiz
55 3149 6633
damianvr@expotimemexico.com
Jaqueline Gómez Castro
56 1124 4551
jaquelinegc@expotimemexico.com
página web :
www.expotimemexico.com

10) INVITADOS VIP

As a WAFE exhibitor, you may invite two VIP guests. Each guest will receive a special VIP badge that will grant them access to the following:

- Free admission to the exhibition hall
- Full pass for both days of the conference
- Important Dates:

The WAFE Organizing Committee will provide an electronic invitation on **February 1, 2026**, for exhibitors to share with their VIP clients. Exhibitors must confirm the attendance of their VIP clients to the WAFE organizing committee before **March 9, 2026**.

Please send the first name, last name, company, position, and email address of each guest.

EXHIBITOR BADGE REQUEST FORM

WAFE 2026

Querétaro Centro de Congresos

MARCH 10-11, 2026

We appreciate your cooperation. Please fill out this form completely and return it to us. Please include the names of all representatives from your company who will be attending WAFE 2026 as exhibitors.

Deadline for submitting this form:

Friday, March 6, 2026

Badge Pickup in QCC Lobby:

Monday, March 09, 2026, During Move-In at Registration

Additional badge Requests or corrections will be available throughout the show at the Exhibitor registration counter.

Please type or print.

Company: _____ Booth #: _____

Address: _____

City, State, Zip Code: _____

Tel: _____ Fax: _____

Email: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

Name: _____ Title: _____

En México

Email: gabriela@tradeshowconsult.com

En USA

Email: susan@tradeshowconsult.com

Fax (410) 252-8108

SUBMIT